CITY OF BISHOPVILLE PARK RESERVATION APPLICATION

The City of Bishopville welcomes you to our parks. The Dennis High Memorial Park and the Grammar School Park are available for you to enjoy. These parks are in residential areas, so, therefore, we ask that you abide by the rules below to ensure that respect, peace, and quiet are given to these neighborhoods and its residents.

GENERAL RULES:

• Loading and unloading are allowed in the designated parking area. Parking is allowed on the PARK SIDE of the sidewalk. NO PARKING ON THE STREET SIDE OF THE SIDEWALK.

• ABSOLUTELY NO VEHICLES ARE ALLOWED ON THE WALKING TRACK OR IN THE PARK.

• Parking is NOT allowed on private property (residences).

• Large grills that must be pulled by a vehicle are NOT permitted, but small, portable grills are allowed in the parks.

• NO vulgar language will be tolerated in the park.

• NO stages, platforms, flatbed trucks, bands, loud speakers, microphones, generators, or amplifiers allowed in the park. All park users must comply with Section 20-80 of the City of Bishopville Ordinances.

• NO tents allowed in the parks.

• NO political meetings or public speaking events allowed in the parks.

• Leave the park and surrounding area as you found it. All trash on the grounds must be secured in plastic bags and deposited in a trash can.

• NO inflatables allowed on City park property unless organizer can produce a certificate of liability insurance. It must be attached to this Reservation Form.

• Decorations can be attached using tape, ribbon, or soft wire, and must be removed prior to leaving. Tacks, staples, or nails are NOT allowed.

• NO ALCOHOLIC BEVERAGES ALLOWED.

• The activities must take place during operating hours of the park: 6 am – 10 pm. Each use of the park is limited to six (6) hours.

• Picking of any vegetation or flowers is NOT allowed.

• NO bicycles or fireworks allowed.

• Pets must be on leashes. Owners must clean up behind pets.

• All City and State laws must be observed at all times.

• The person reserving the park is accountable for observance of the above conditions and conduct of guests with consideration to the surrounding residential area.

• If your EVENT/ACTIVITY group exceeds 25 people, you must complete an Activities/Events Permit Application no less than thirty (30) days prior to event. THESE PERMITS MUST HAVE CITY COUNCIL APPROVAL.

• Any refunds will be paid and mailed within two (2) weeks.

I, ____________________________________, HAVE READ AND AGREE TO THE ABOVE CONDITIONS FOR THE USE OF ________________________ PARK WITH THE UNDERSTANDING OF COMPLETE RESPONSIBILITY OF ADHERENCE TO THE RULES.

Maintenance/Clean Up Deposit (will be forfeited if trash is left on the ground)

- 25 or less people in group: $ 20.00
- 25 or more people in group (Requires Activities/Events Permit and City Council Approval): $ 100.00

________________________________  _________________________________________
Event date and hours      Name (signature)

________________________________  _________________________________________
Event type     Print Name Here
USE APPLICATION
(All questions must be answered)

Event Date______________________________________Today’s Date____________________________________

________Dennis High Memorial Park  _______Grammar School Park

Name of Organization____________________________________________________________________

Person Responsible for Use________________________________________________________________

Address________________________________________________________________________________

Day Phone___________________________   Night Phone________________________

Person Responsible for Deposit________________________________________________________________

Address________________________________________________________________________________

Day Phone___________________________   Night Phone________________________

Type of Event to be held and details about event: _______________________________________________

_______________________________________________________________________________________

Hours park will be used (6 hours maximum) From ________________________ to ___________________

Number of people attending: ________________          Event Coordinator: _____________________

Address________________________________________________________________________________

Deposit Refund to be paid to (name on check): _________________________________________________

Address________________________________________________________________________________

_________________________________________

Signature of Responsible Person

For Office Use and Deposit Refund Approvals (Refunds will be paid and mailed within two weeks):

Check No.____________ (local checks only)  Cash______________ Total Paid: $______________

Deposit Refund Paid on _________________________   Amount       $_____________________

REVIEWED AND APPROVED BY:
   o Police Department ____________________________ Date______________________
   o Street Department ______________________________ Date______________________
   o City Administrator ______________________________ Date______________________
   o Council Activities/Events Permit Approval Date_____________________________
   o Liability Insurance policy attached for inflatables_____________________________
   o Copy of Driver’s License attached______________________________