

**RENTAL AGREEMENT FOR TRAIN DEPOT- GRAMMAR SCHOOL PARK- DENNIS PARK**

Facility \_\_\_\_\_ Date \_\_\_\_\_  
Organization \_\_\_\_\_ Event Description \_\_\_\_\_  
Contact Person \_\_\_\_\_ Alternate Contact Person \_\_\_\_\_  
Police Officer #1 \_\_\_\_\_ Police Officer #2 \_\_\_\_\_  
Phone# \_\_\_\_\_ Phone# \_\_\_\_\_  
Email \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Start Time \_\_\_\_\_ End Time \_\_\_\_\_ Estimated #of Persons for event: \_\_\_\_\_

**Your rental time includes the time it takes to set up, and the time it takes to take down/clean up. Property should be clean and vacated by 11:59 pm day of event**

- **No sale of Alcohol permitted**
- **No smoking on the premises**
- **Updated insurance information must be provided to and kept on file at City Hall**
- **No pets allowed during events other than documented service animal. They must be on a leash and pick up after your pet.**
- **No parking in undesignated areas**
- **Grammar and Dennis Park rental only: No stages, platforms, flatbed trucks, bands, loud speakers, microphones, tents, generators, or amplifiers allowed in the park**
- **No political meetings or public speaking events allowed in the parks**
- **No inflatables in parks without certificate of liability insurance**
- **No fireworks allowed**
- **Decorations can be attached using tape, ribbon, or soft wire and must be removed prior to leaving. Tacks, staples and nails are not allowed**

- **No vulgar music allowed**
- **No profanity**
- **Trash must be picked up after the event**
- **No bathroom issues (stopped up toilets, etc.)**
- **Trash must be taken away. DO NOT leave trash.**
- **No vehicles, bikes, or skateboards on depot ramp, walking tracks, or concrete**
- **The city is not responsible for anything left on the premises after the event**
- **For depot- Police officer/ security must stay on sight until conclusion of event- you must provide your own security.**
- **Fighting by anyone will void your contract with the City**
- **Violating any of these terms will violate this contract**

By initialing each item and signing below, I agree that I understand the details of and agree to the rental contract.

Responsible party's signature\_\_\_\_\_

Responsible party's signature\_\_\_\_\_

**Please indicate which facility you are planning to use:**

**Train Depot**

**Grammar School Park**

**Dennis Park**

**\$300**

**\$150 (close at 10pm)**

**\$150 (close at 10pm)**

**Rental agreement is for 8 hours during operation hours. Each additional hour is a fee of \$25/hour.**

**Rentals are subject to a \$100 deposit due at booking.**

**All rules and regulations are subject to change.**